

TOWN OF MORRISON JOB DESCRIPTION

MAINTENANCE WORKER

DEFINITION

This employee performs a variety of manual labor and light equipment operation tasks in the area of street and right of way maintenance and building maintenance. The employee is under the supervision of the mayor. Instructions to the employee are generally detailed and specific.

EQUIPMENT/JOB LOCATION

The employee will use a variety of hand tools and small machinery such as a weed eater, chain saw, mower, etc. The employee may also operate a variety of light or occasionally heavy equipment such as a backhoe, dump truck, etc.

The employee will be required to lift, carry, dig, climb, bend and move moderately to very heavy objects. The employee may be exposed to all types of weather conditions with possible exposure to fumes, chemicals, or toxic substances. In addition, the employee may occasionally be required to work in high places.

ESSENTIAL FUNCTIONS OF THE JOB

Performs a variety of general labor duties such as painting, mowing, filling pot holes, weed trimming, and general street and right of way maintenance.

Loads and unloads dirt, gravel, trash, refuse and other debris.

Picks up litter, brush, leaves, and junk.

Repairs streets, curbs, and sidewalks.

Paints street markings and repairs/installs street signage.

Displays flags on noted holidays and replace flags and holders as needed.

Assists Caney Fork Electric during seasonal display of Christmas ornaments around town.

Removes debris from street rights-of-ways, catch basins, drainage ways and other City property.

Performs general repair and maintenance of all town buildings including town hall, library, maintenance building and fire halls.

Operates mowing machines and other small machinery, including chain saws.

Operates a variety of light and heavy equipment such as a backhoe or bush hog.

ADDITIONAL EXAMPLES OF WORK PERFORMED

Performs park grounds and facility maintenance.

Cleans vehicles, equipment, and tools.

Maintains vehicle log including mileage.

Performs routine maintenance and keeps a log on machinery, equipment, and tools.

Must be willing to work overtime as needed.
Have knowledge or be willing to train in fire and first responder procedures to aid Morrison Fire and Rescue Department in case of daytime calls.
Performs related work as required.

REQUIRED KNOWLEDGE AND ABILITIES

Knowledge of the materials and equipment used in general maintenance and construction work.

Knowledge of occupational hazards and safety precautions.

Ability to carry out instructions and seek assistance, as needed, if a job is beyond scope of expertise.

Ability to determine and/or document jobs to be addressed immediately or at a later time.

Ability to establish and maintain effective working relationships with other employees and members of the general public.

Ability to safely and properly operate heavy and light equipment.

QUALIFICATIONS

Experience in performing a variety of repair and maintenance work.

Experience in the operation of heavy and light equipment.

Must have a valid Tennessee Commercial driver's license.

Must pass a drug screen and background check.